

**English Honors 1 Gifted
Class Expectations and Procedures**

Instructor: Mrs. Marroquin

Contact email: emarroquin@dadeschools.net

Room: 219

Class Site: www.literaryish.com

Introduction:

Welcome to English 1 Honors. The rigorous curriculum for this course will vary throughout the year. It encompasses reading, writing, technology, and collaboration. This course will move very quickly, as we have a lot of ground to cover. It is imperative that you are present every day.

Textbooks/Works Utilized- students will be informed to purchase or download:

HMH- Online Textbook

Novels will be assigned a month in advance

Class Materials:

1 composition book to bring to class daily (daily bell ringers)

Pen/Pencil

Tablet/Laptop (once they are issued you will be required to bring it every day)

Internet Access at home

Microsoft Office 365 (download from student portal)

Highlighters (different colors)

Wish List:

Hand Sanitizer, tissues, disinfecting wipes, Lysol disinfecting spray- thank you ☺

Student Expectations and Conduct

Classroom Rules

- **Keep your hands, feet, and objects to yourself.** This is self-explanatory.
- **Do not use vulgar or offensive language.** There is no reason to curse or call each other names. PERIOD.
- **No food, candy, or drinking in class.** If you have a drink it must be in a bottle with a cap secured on it, not opened on your desk.
- **Grooming of any kind should be done in between classes on your own time.** Any combs, brushes, or makeup should not be visible by me at any time during class.
- **NO electronic devices, headphones, or Ipods permitted during class time (unless otherwise instructed).** They will be taken away and returned at the end of the class period.
- **Tablets are to be used for academic purposes only and must be in class ready for use daily.**
- **No hall passes are given in the first 15 minutes of class or the last 15 minutes.**

Conduct/Expectations

- Be in your seat and start working on your Bell Ringer as soon as the last bell rings.
- No student excessively talking, using profanity, having loud outbursts, which disrupts the learning environment will be tolerated and will not receive a conduct grade higher than a "C".
- Excessive tardiness will affect your conduct grade. After the third unexcused tardy, conduct grade will go down by one grade.

- Sleeping, day dreaming, and/or working on other assignments will not be tolerated.
- Dress accordingly to school. There is a time and place for everything and pants need to be worn properly to class. I reserve the right to request that you fix your wardrobe according to dress code before entering my class.
- Cell phone usage will not be permitted unless otherwise instructed. I will collect any cell phones used or on top of the desk when we are not using them in class.
- I dismiss you, not the bell.
- There will be three bathroom passes available every term, **if student needs more than that because of medical reasons, please contact me.** However, if the student does not, then their conduct grade will go down one letter grade for excessive bathroom breaks.

Consequences for inappropriate behavior

1st incident: Student-Teacher meeting

2nd incident: Parent Contact.

3rd incident: Meeting with Counselor/Lead Teacher

4th incident: Administrative action and parent conference.

Severe disruptions will result in immediate removal and administrative referral.

Tardiness:

The expectation is that you are in class and in your seat working on your bell ringer by the time the bell rings. If you have a pass, then you will put the pass on my desk, pick up your materials, and quietly sit down in your assigned seat. If you choose to be late without a pass, then you will sign the tardy log, pick up your materials, and quietly sit down in your seat. It is your responsibility to make sure your attendance is correct for that day. Additionally, homework must be turned in at the start of class. If you are late without a pass, then you will not be permitted to turn in any assignments that occurred during the time you missed. If you do have a pass, then it is your responsibility to see me about turning in any assignments. The above consequences apply to tardiness, please make sure you are on time. After the third unexcused tardy, conduct grade will go down by one grade.

Plagiarism:

ANY work turned in for grading that has not been written entirely by the student whose name appears on the assignment will be considered PLAGIARISM. Students will be encouraged to research reputable resources to support their opinions; however, any quotes from these resources must be labeled and correspond to a works cited list. This includes paraphrasing from Cliff's Notes, Barron's notes, Spark's notes or ANY other book or internet resource. Consequences for plagiarism will be a zero for the assignment and no option to make up the work.

Please refer to the school website for details on the Coral Reef High School policy.

Make-Up/Late work/Email Procedures:

There will not be any make-up work given if you are present in class or if you don't have an excused absence. All the information that you need will be available online or in class. If you need special assistance with anything please email me at cmarroquin@dadeschools.net. There is no excuse for late submission of classwork or homework. If you are absent, it is your responsibility to submit your assignment the next time you come to class, not two weeks later. **Late work will not be accepted. Students must turn in work before it is due or through email the day that it is due if they are absent.**

Any questions about grades must be done in writing through a Grade Change Request Form found at www.literaryish.com . Parents, you may also contact me through my contact form or email me. Please allow 48 hours for a response. Students, I do not answer emails about grades, so please do not send them; they will be ignored. In the subject write your first and last name and class period, otherwise they will be deleted.

Grading Scale:

A: 90-100/3.5-4.0

D: 60-69/1.0-1.4

B: 80-89/2.5-3.4

F: 0-59/ below 1.0

C:70-79/1.5-2.4

Grades will be distributed using the following categories:

| | |
|---|------------|
| Participation (reading, discussing in class, being on task, following directions) | 10% |
| Classwork (rough drafts, practice of skills, grammar, vocabulary activities) | 20% |
| Tests and Take Home Essays | 30% |
| Projects (Group or individual) | 30% |
| Homework (rough drafts, noredink.com, and any other at home assignments) | <u>10%</u> |
| | 100% |

Note: There will be assignments that will be used for practice of a skill, therefore some assignments may not be graded. I reserve the right to choose which assignments show your competence of a skill and will be graded and put into the Gradebook.

SIGNATURES OF STUDENT, PARENT(S) AND/OR GUARDIAN(S)

To acknowledge that you and your parents have read and discussed the information provided in this syllabus; please sign in the given location, indicating that all parties:

- ❖ Accept the terms of the curriculum as offered
- ❖ Understand how important it is to be present and on time whenever class is in session
- ❖ Understand that all class work must be turned in during the specified dates and times
- ❖ Understand that delaying the amount of time given to complete each assignment could result in unpleasant results
- ❖ Understand that make up work will be modified at the discretion of the instructor and will be allowed only for excused absences (not tardiness)
- ❖ Understand the rules and the consequences that are part of this syllabus.
- ❖ Agree to adhere to the rules and understand that there are consequences to all actions.

Please return this page of the syllabus to the instructor by the first week of class to be stored in your classroom folder for future reference.

Student Name _____ **ID Number** _____

Student Signature _____ Date _____

Name of Parent(s)/ Guardian _____

Parent/Guardian Contact

Cell Phone Number: _____

Home Phone Number: _____

Work Phone Number: _____

Email address: _____

Parent/Guardian Signature _____ Date _____

PLEASE RETURN THIS PAGE SIGNED BY YOUR PARENT OR GUARDIAN. This will be your first grade and you will be graded based on the condition of this form upon its return.

PERIOD _____